Pursuant to 29 *Del. C.* § 10003(g)(1), all public bodies must designate a FOIA Coordinator, identify the coordinator on the body's website, and provide the coordinator's name and contact information to the Attorney General. You may send updated information to OpenGovernment@delaware.gov.



The Delaware Department of Justice Statewide FOIA Coordinator Training

Wednesday, October 27, 2021 1:00 pm to 4:00 pm

<u>AGENDA</u>

Introduction
Role of the FOIA Coordinator
Records Requests
Fees
Open Meetings & Executive Sessions
Virtual Meetings
Q&A

Please RSVP to <u>Tammy.LeCates@delaware.gov</u> by October 25, 2021 to receive your training materials.

The training will be held virtually by Zoom webinar and will be open to the public. Attendees may join and participate in the meeting using this link:

https://zoom.us/j/94501956482?pwd=ZjlQN3hzUkV3V1EycE1sN0FGRm5NZz09

If you have received this in error, please forward to your agency's FOIA Coordinator and email opengovernment@delaware.gov with the correct information for your FOIA Coordinator.